

AMHERST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
August 6, 2014  
Secretary's Report

Present: Barbara Robshaw, Jeffrey Voelkl, Marjorie Zelman  
Excused Absence: Julie Anain, Marjorie Franknecht, Elizabeth Hofmeister,  
Carolyn Giambra, Ronald Kern  
Also Present: Roseanne Butler-Smith, Sara Edwards

1) Call to Order

Jeffrey Voelkl called the meeting to order at 4:23 PM in the Audubon Library study room.

2) Approval of Minutes

On a motion by Marjorie Zelman and a second by Barbara Robshaw, the minutes of the June 10, 2014 meeting were approved.

3) Approval of Agenda

On a motion by Marjorie Zelman and a second by Barbara Robshaw the agenda for today's meeting was approved.

4) Public Comment

None

5) President's Report

Mr. Voelkl stated that the requirement for a quorum has not been met at today's meeting. In the absence of a quorum, some agenda items must be tabled.

Mr. Voelkl informed the Board about the successful pie judging fundraiser at the Taste of Williamsville.

6) Finances

Director Roseanne Butler-Smith reported that over \$1,500.00 was raised at the Taste of Williamsville and Glen Park Art Festival. These funds will be used to support operation of the Williamsville Branch.

The Director expects funding for the Amherst Public Library to remain the same for 2015.

7) Director's Report

The Amherst Public Library Board of Trustees has notified the Central Library that they hope to put an addition on the Audubon Branch. The Town of Amherst supports this project. Operating costs associated with this project must be neutral. The Town of Amherst and Roseanne Butler-Smith will be having further discussions regarding the expansion process.

The Director has secured approval of a grant to fund the replacement of the telephone system at the Audubon Library. She is in the process of getting estimates for the project.

Librarian Lucy Stanton will retire effective August 31, 2014.

8) Buildings

The Eggertsville-Snyder Library requires replacement and/or repair of windows, doors, phone system, sidewalks and masonry. The HVAC system is not working properly and needs repair.

The carpeting at the Clearfield Library will need to be replaced soon.

A fire inspection of the Amherst Libraries took place and the "loft" area at Audubon must be removed in order to be in compliance with current code.

9) New Business

Tabled

10) Unfinished Business

None

11) Correspondence

Staff from Congressman Brian Higgins' office held a Congress on Your Corner program at the Williamsville Library. The program allows constituents to meet with staff from Congressman Higgins' office to discuss matters of concern to them.

12) Next Meeting Date

The next meeting of the Board of Trustees of the Amherst Public Library is scheduled for September 10 at 4:15 PM at the Eggertsville-Snyder Library.

13) Adjournment

There being no further business, on a motion by Barbara Robshaw with a second by Marjorie Zelman the meeting was adjourned at 5:20 PM.